

# Helena JSEC Meeting Minutes

## December 16, 2009

### Members Present:

Robert Ward	Enterprise Holdings
Rosie Walsh	Carroll College-Career & Testing
Larry Westfall	L&S Team Builders
Alan Thompson	UM Helena-College of Technology
Pat Roth	Glacier Bancorp, Inc.
Cathy Wood	Student Assistance Foundation
Tina Whitaker	Employer Support of Guard & Reserve
Anna Kazmierowski	A2Z Personnel Helena
Chelsea Fagen	Montana Chamber of Commerce
Charles Geary	Department of Corrections
Hayley Emly	American Federal Saving Bank
Sandy Hamlin	Helena Job Service Workforce Center
Dave Laber	Helena Job Service Workforce Center
Carol Rule	Helena Job Service Workforce Center

**Snacks and visit:** In the spirit of Christmas, we enjoyed snacks-a-plenty and a short time of visiting before commencing with our meeting. We were privileged to have this month's meeting at Glacier Bancorp compliments of Path Roth and crew.

**Introductions:** Pat R. introduced Mark MacMillan, CIO of Glacier Bancorp, and Glenn Nelson, their IT Director. Both gentlemen gave us a warm welcome. Robert then asked the Members present to introduce themselves.

**Minutes:** Minutes were approved with one change. Under Scholarship Review, Robert W.'s comments should have said "overcoming adversity" instead of 'overcoming diversity'.

**Treasurer Report:** Robert W. noted that we have \$5,463.80 in our JSEC Account, and the Mike Bullock Scholarship Account is still at \$271.86.

**JOBNET:** Alan T. informed the Committee that UM-Helena is softly launching software called JOBNET. They are following the lead of MSU Great Falls where it is free for their enrolled students. UM-Helena, MSU, Great Falls College of Technology, and Montana Tech are all launching these kinds of websites. It is a way for employers to post part-time or full-time positions, and for students to upload their resumes. Positions do not have to be strictly for associate degrees because UM-Helena has students who have bachelor degrees as well. Alan T. encouraged us to go to <http://umhelena.edu/home/default.aspx>, UM-Helena's website, see Career Services to view the JOBNET link. You can enter into that logo, or on the left side is a menu for employers; you can create a profile there. After creating a profile, it will be pending until approval by UM staff. For now, employers need to post positions themselves. It doesn't have to be a full announcement, but can contain a link to your website. However, some sort of profile is needed so they have a way of tracking and keeping it accurate. Alan T. welcomes any feedback.

**Employer of Choice Awards:** Dave L. shared a sample copy of what Missoula does to recognize a couple of employers each year. He wanted to poll the group to see if this is something the Committee

would like to do. It doesn't necessarily have to involve any expense, and our criteria can be whatever we want it to be. Once we nominate an employer, we could put a notice in the IR Business Briefs. That will do two things for us. It would get JSEC a little exposure, and of course the employer gets name recognition as well. Pat R. suggested a plaque, and Dave L. said perhaps recognition on the Helena Job Service website as well. All determined it was a good idea, so we will gather more information for the next meeting and review the specifics.

**USB Drives:** Dave L. thanked Hayley E. and American Federal for donating the USB drives to the Helena Job Service. During previous discussions, Dave L. pointed out that job seekers were having difficulty saving their resumes, applications, etc., and this will be an excellent tool to assist them with that. The plan is to sell them to the job seeker for \$6.00 (if there is a hardship case, we probably won't charge them anything), which should bring in enough money to re-order them when we run out. Carol R. said we did have a few initially donated by Jobs for Montana Graduates, and they worked very well. Dave L. offered that they are a good doodad too since people likely won't throw them away, and if they lose it, somebody else is going to keep it. Robert W. asked where the money would be going. Dave L. stated that this is not a JSEC project but a Helena Job Service project and the money is going into a pool so we can purchase more when they run out. Dave L. suggested that we keep the money in the JSEC account so that it is not just lying around, since the Helena Job Service really has no means of securing it. Robert W. agreed that was a good idea and will keep a separate record for that money.

**Hidden Agenda:** Sandy H. read an e-mail from Gary Willis as follows:

"Sandy, this is one of the hardest things that I have ever had to do. Due to health issues I must resign my position on the Helena JSEC. As you are aware, I am a charter member with the Helena JSEC and enjoyed the many years being a part of this special group. Looking back over the years, I have only missed three or four meeting either for a conflict of meeting times or illness. I do think to be fair to all members their needs to be term limits on the length of time a person holds an office with the Helena JSEC, example me as Vice-Chair, 'Just an after-thought'. Thanks again for allowing me to be a part of this very special group. I wish everyone a very Merry Christmas and a Happy New Year and the continued success of the Helena JSEC.

Gary L. Willis  
Shodair's Children Hospital  
2755 Colonial Drive  
Helena, MT 59601  
406-444-7506

Sandy H. noted that she believed Gary W. has been a member of JSEC since 1986. The Helena JSEC wants to get Gary W. a plaque in appreciation for his service to JSEC and employers of the community. Members also agreed that we should put something in the newspaper thanking Gary W. for his service.

Sandy H. asked for questions or comments on Gary W.'s suggestion about term limits. She felt now would be a good time to consider term limits since we will be redoing our bylaws under the 501©(3) incorporation, and it looks like our bylaws have not been looked at or changed for a long time. The Committee agreed that it would give others a chance to serve in those capacities, as well as relieve those now serving of the responsibility year after year. Larry W. asked what other JSEC's do as far as term limits. Sandy H. will talk to Chris W. at MSEC and some of the JSEC's and report back to the Committee.

Carol R. highlighted Deb B.'s Manager's Report. Discussion ensued about on-line applications for the State, and job seekers from other States with an interest in Montana jobs.

Sandy H. and Dave L. said they now have the most up-to-date '5 in 1 posters' at their office. If anyone needs posters:

- Let Dave or Sandy know after the meeting
- Call Dave (447-3209) or Sandy (447-3236)
- E-mail us at [shamlin@mt.gov](mailto:shamlin@mt.gov) [dlaber@mt.gov](mailto:dlaber@mt.gov)
  - We can deliver
  - We can mail
  - You can pick up

Tina W. asked if the new posters included USERRA on them. Some posters have it, but these do not. It is a separate sheet. Sandy H. reminded members that they should never have to buy required posters. They are free through you local Job Service Offices or online.

Tina W. mentioned that she was dropped off the JSEC e-mail list and therefore did not have information on the meetings, and this is why she has not been in attendance for the scholarship discussions. Tina W. has been brought up-to-date on what was discussed with the scholarship, and the Scholarship Committee will be meeting to work on items that need to be addressed. They will be on the agenda for the January meeting.

Robert W. adjourned the business part of our meeting.

**Tour of Glacier Bancorp Facility:** Pat R. then gave us a history and tour of their lovely building.